

## MidOhio.Net Email Settings Netscape Messenger 4.7

1. Double click on the "Netscape Messenger" icon. If you do not see this icon on your desktop:
  - a. Click on the "Start" button.
  - b. Select "Programs"
  - c. Select "Netscape Communicator"
  - d. Select "Netscape Messenger"
2. Click on the "Edit" menu.
3. Select the "Preferences" option.
4. Under the "Mail & Newsgroups" category, select "Identity."
5. Enter Your name and Email address.
6. Select "Mail Servers" under the "Mail & Newsgroups" category.
7. Under "Incoming Mail Servers," click the "Add" button.
8. Under the "General" tab, type **mail.midohio.net** in the "Server Name" field.
9. Click on the "Server Type" drop-down menu, and select "**POP3 Server**"
10. Enter your username in the "User Name" field
11. If you want Netscape Messenger to remember your password, check the box beside "Remember password."
12. Click "OK."
13. Under "Outgoing Mail Server," type **mail.midohio.net** in the "Outgoing mail (SMTP) server" field.
14. Enter your username in the "Outgoing mail server user name" field.
15. Click "OK."
16. Click the "Get Msg" button on the toolbar and connect to the Internet to check for new messages.